



NAVA Online Course Writing Grant Proposals

Facilitator	Stephanie Nova Milne (Mr & Mrs)
Date	19 th February – 8 th April, 2018
Format	Online Course via Moodle
Time	Up to 3 hours/week
Course Outline	<p>Writing Grant Proposals will support artists in developing their grant application skills. The course involves participants identifying a suitable grant and developing a proposal, including support material and documentation.</p> <p>As part of the course you will receive guest lectures for key artists and industry leaders as well as feedback on your grant proposal from the facilitator.</p> <p>You are required to contribute to the weekly discussion forum and weekly tasks.</p>
Week 1	Understanding funding bodies and identifying funding opportunities. Welcome Lecture: Stephanie Nova Milne, Artist
Week 2	Researching and planning your project Guest Lecture: Kate Scardifield, Artist
Week 3	Developing your writing skills to outline your project and outcomes, including artist statement and artist biography. Guest Lecture: Sebastian Goldspink, Alaska Projects
Week 4	Preparing a draft grant proposal and identifying the key element for inclusion, including timelines and collaborators.
Week 5	Developing support material for the grant application, including visual documentation and presentation Guest Lecture: Zoe Rodriguez, Former Cultural Fund & Writing Manager at the Copyright Agency
Week 6	This week covers key considerations in delivering your project, including budgets and itinerary.
Week 7	Developing your final grant proposal and collating all the key elements for submission, as well as what to consider if your application is successful and contractual obligations.
Assessment details	<p>There are three key assessment activities for this course.</p> <p>Week 2: Identify a grant opportunity and outline your project</p> <p>Week 4: Write your artist statement and project description</p> <p>Week 7: Final Grant Proposal (including support material, budget & itinerary)</p> <p>Online submission of the activities is required to successfully complete the course.</p>